



**Scoil Barra Naofa,
Monkstown,
Co. Cork
021-4842159**

6th June 2019

Dear Parents & Guardians,

I am writing to you in follow up to Ciara's letter yesterday, in order to clarify the appointment procedure that lies ahead for the Post of Principal Teacher, and other positions in the school.

In total the school has currently three teaching positions to be filled – A permanent Principal Teacher, a permanent class teacher, and a fixed-term class teacher.

All permanent and fixed term appointments are subject to the approval of the school's patron – in our case the Bishop of Cork and Ross. Currently all schools in Cork & Ross are waiting for permission from the Diocesan Office to proceed with advertising and filling the vacancies in our schools. It is our hope that we will get the 'green light' to proceed with appointments shortly. The school will then proceed with filling our 5th and 6th Class teacher positions. As soon as the Board of Management have appointments made, we will inform parents. Ideally we would like to have these appointments made before the last day of term, however that would be subject to the time frames of appointment procedures.

It is also important to note that when it comes to all fixed-term teaching positions, schools must advertise, interview and appoint on an annual basis.

In terms of the recruitment and appointment of a new Principal Teacher, this process has already begun. The Board of Management and interview panel have clear procedures to be followed in relation to this. Once a new Principal has been appointed, the Board of Management will inform the whole school community immediately. The new Principal and Ciara will liaise extensively over the summer months to ensure a smooth transition of leadership.

The appointment of a Deputy Principal is an internal procedure and will take place in the first term of the new academic year. It is important to note that the school is never without a Principal or Deputy Principal as there are internal procedures for filling an acting post, as necessary. Therefore, the Board of Management would like to re-assure all parents and guardians that on September 2nd 2019, Scoil Barra Naofa will have both a Principal and a Deputy Principal.

I hope that this letter has brought clarification and reassurance to all parents.

Le meas,

Don McAleese, Chairperson of Board Management